



APPLICATION FOR SPECIAL EVENT PERMIT

SMART Internal Use Only
MP _____

1. To be completed for Public Agency/Organization/Corporation
Applicant: _____ Daytime Phone: _____ Fax Number: _____
Address: _____
Email Address: _____

3. This application is submitted for permission to perform the following in the SMART Right of Way:
Event Name: _____ Number of Participants: _____
Event Duration: _____ Check all that apply:
Event Start Date/Time: _____ Set-Up Start Date/Time: _____ Run/Walk/Bike [] Street Fair []
Event End Date/Time: _____ Set-Up End Date/Time: _____ Parade [] Other: _____ []

4. Detailed description of event including event location & area of impact to SMART property (include additional sheets or supporting documents, as necessary):

5. Liability & Insurance
Applicant will be required to provide proof of insurance for General Liability with Railroad Endorsement naming SMART as additional insured. In the event applicant cannot provide proof of insurance, each event participant must sign a waiver releasing SMART from any and all liability PRIOR TO issuance of permit.

PLEASE INCLUDE FEE OF \$200 PER DAY OF EVENT WITH SUBMISSION
Mail or email application and supporting documents to: SMART 5401 Old Redwood Highway, Ste 200 Petaluma, Ca 94954 OR lgiraud@sonomamarintrain.org
Applicant Signature: _____
Print Name: _____ Date: _____

SMART Internal Use Only
Permit No.: _____ Reviewed by:
Date Issued: _____ Engineering: _____ Risk Management: _____
Prepared By: _____ Security: _____ Operations: _____
Comments (if necessary, use separate sheet or continue on back):