



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
December 4, 2019 – 1:30 PM**

5401 Old Redwood Highway, 1st Floor
Petaluma, CA 94954

1. Call to Order
2. Approval of the November 20, 2019 Board Minutes
3. Public Comment on Non-Agenda Items
4. Board Member Announcements
5. General Manager's Report
6. Consent
 - a. Approve a Resolution Authorizing Change Order 005 to Contract No. CV-BB-18-001 with Granite Construction for an amount of \$58,996.50 for the Payran Bicycle and Pedestrian Pathway Project
 - b. Authorization for the General Manager to execute a "Substitution of Trustee and Deed of Reconveyance" document for property that the District sold in 2009 at Downtown Santa Rosa Station (APN's 010-171-018, 010-171-012)
 - c. Approval of 2020 Monthly Board of Directors Meeting Calendar
7. Approve the creation of a SMART Larkspur Inaugural "Weekender Pass" to provide a free ferry or train ride to any passenger using both the SMART train and the Larkspur ferry for any trips on Weekends and Holidays in January and February 2020
8. Approve the creation of a "Sail & Rail" Pass Pilot Program offering a joint fare product between SMART and Golden Gate Bridge, Highway and Transportation District for ferry and rail rides during off-peak hours on weekday and all day on weekend and holidays effective January 1, 2020 and Authorize the General Manager to sign a Memorandum of Understanding

9. Next Regular Meeting of the Board of Directors, December 18, 2019 – 1:30pm – 5401 Old Redwood Highway, 1st Floor, Petaluma, CA 94954

10. Adjournment

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SMART at least 72 hours prior to the meeting to ensure arrangements for accommodation. Please contact the Clerk of the Board at (707) 794-3072 or dial CRS 711 for more information.

DOCUMENTS: Documents distributed by SMART for its monthly Board meeting or committee meetings, and which are not otherwise privileged, may be inspected at SMART's office located at 5401 Old Redwood Highway, Suite 200, Petaluma, CA 94954 during regular business hours. Documents may also be viewed on SMART's website at: www.sonomarintrain.org. Materials related to an item on this Agenda submitted to SMART after distribution of the agenda packet are available for public inspection at the SMART Office. For information about accessing SMART meetings by public transit, use the trip planner at www.511



**BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

November 20, 2019 - 1:30 PM

5401 Old Redwood Highway, 1st Floor
Petaluma, CA 94954

1. Call to Order

Chair Phillips called the meeting to order at 1:30pm. Directors Connolly, Fudge, Hillmer, Lucan, Naujokas, and Pahre were present. Directors Arnold, Rogers and Rabbitt absent; Directors Garbarino and Zane arrived later.

2. Approval of the November 6 ,2019 Board Minutes

MOTION: Director Hillmer moved approval of the November 6, 2019 Board Minutes as presented. Director Naujokas second. The motion carried 7-0 (Directors Arnold, Rogers and Rabbitt absent; Directors Garbarino and Zane arrived later)

3. Public Comment

Janice Cader Thompson stated she is a huge supporter of SMART and the future tax measure. She would like to contribute her time to assist in the ballot measure passing.

Patricia Tuttle-Brown stated she has been a huge train and SMART supporter. She said that the Petaluma Planning Commission voted against the Lomas Development plans. She urged the Board and staff to assist in getting the train station at Corona Road.

4. Board Members Announcements

None

5. General Manager's Report

General Manager Mansourian introduced SMART's new Communications and Marketing Manager, Julia Gonzalez. Julia has more than 20 years of experience implementing comprehensive marketing and communications programs to promote public

transportation and large-scale infrastructure projects. Prior to joining SMART, Ms. Gonzalez has been Communications Coordinator for City of Santa Rosa Transportation and Public Works Department. She brings over a decade of experience in the public sector managing the communications and marketing of notable projects including the Reunification of Courthouse Square in downtown Santa Rosa and Reimagining CityBus for Santa Rosa Transit. We are pleased to welcome her on board as part of the SMART team.

Ms. Gonzalez stated that she is very excited to join SMART and looks forward in working with the Board and staff, “we have very exciting projects coming up” she added.

Director Zane arrived 1:38pm

Chair Phillips stated that San Rafael Economic and Development Director O’Leary talked highly of Ms. Gonzalez.

General Manager Mansourian announced that SMART’s Measure Q Sales Tax Revenue Bonds have received an “A” rating by the Fitch Group. He congratulated Chief Financial Officer McGrath and her staff for their hard work. Ms. McGrath stated that the Fitch Group over the last 18 months have been reviewing SMART’s outstanding debt but also the underlying credit worthiness of the District. She read the following paragraph from the press release that was issued by the Fitch Group: *SMART is very well positioned to withstand typical cyclical stresses with a strong unrestricted cash position offsetting moderate revenue volatility in the context of the district’s limited inherent budget flexibility. Budget Management is strong with conservative long-term financial and capital planning.* This speaks highly of the decisions SMART is making and will help restructure the debt when the measure passes.

General Manger Mansourian apologized to all SMART’s passenger riders for the lack of communication last week. He stated that SMART’s communication fiber was cut and caused all day long delays until the repair completed, without communication is was very difficult to inform riders.

Mr. Mansourian gave his condolences to the family of the latest incident. He stated that SMART was back in service within 20 minutes of the accident as there is double track in that specific area.

General Manager Mansourian stated that SMART has carried 1.6M passengers, 156,000 bicycles, and over 6,000 wheelchairs, since the start of passenger service in August 2017.

General Manager Mansourian introduced Chief Engineer, Bill Gamlen, who will provide a construction update that will occur this weekend (November 22nd to November 24th) in Novato. Mr. Gamlen stated that upon completion of the signal testing and inspection of the Downtown Novato Station, it was determined that 60 feet of track was out of tolerance by approximately 1 inch. The contractor will be repairing the track starting Friday evening after the last train and completed before the first train on Saturday

morning, this work will not interfere with regular weekend service. Residents and business in the area can expect to hear construction noise. SMART staff has been coordinating with City of Novato Staff.

Comments

Director Zane asked if the train had any damage from the motorcycle accident. Mr. Mansourian responded that the new train will be out of service for 3 months with an estimate of \$50,000 worth of damage. This reduces SMART's available fleet.

6. Consent
 - a. Approval of Monthly Financial Reports

Chair Phillips asked for Board and public comments on the proposed Consent Agenda.

MOTION: Director Lucan moved approval of the Consent Agenda as presented. Director Fudge second. The motion carried 8-0 (Directors Arnold, Rogers and Rabbitt absent; Director Garbarino arrived later)

7. Authorize the General Manager to award a Purchase Order to Bearing Engineering Company in the amount of \$135,193.43 for 80 train wheelset components (Journal Bearings)

Procurement Coordinator, Ken Hendricks, stated that the Board approved budget includes the purchase of new journal bearings for use by SMART's Vehicle Maintenance Department in conjunction with required maintenance activities on the Diesel Multiple Units (DMUs).

A formal Invitation for Bid was issued on September 30th to procure the journal bearings. SMART received a total of 4 bids on October 22nd. Out of the four bids received, Bearing Engineering Company was the lowest responsive responsible bidder.

Staff recommends authorizing the General Manager to issue a Purchase Order to Bearing Engineering Company in the amount of \$135,193.43 for 80 wheelset components (Journal Bearings).

Director Garbarino arrived 1:47pm

MOTION: Director Naujokas moved to Authorize the General Manager to award a Purchase Order to Bearing Engineering Company in the amount of \$135,193.43 for 80 train wheelset components (Journal Bearings) as presented. Director Pahre second. The motion carried 9-0 (Directors Arnold, Rogers and Rabbitt absent)

8. Authorize the General Manager to award a Purchase Order to Whiting Corporation in the amount of \$142,858.27 to manufacture and provide one set of Portable Electric Lifting Jacks

Procurement Coordinator, Ken Hendricks, stated that the Board approved budget supported by Senate Bill 1 funding from the State of California. The Vehicle Maintenance Department currently has one set of lifting jacks for use in maintaining the Diesel Multiple Units (DMUs). Purchasing a second set of Portable Electric Lifting Jacks allows the Vehicle Maintenance team to hoist an additional DMU inside the Rail Operation Center allowing for multiple maintenance activities to take place at the same time. This second set of lifting jacks also provides SMART with a back-up set to be used when the first set requires maintenance or repair.

A formal Request for Proposal was issued on September 24th, SMART received a total of four proposals. Out of the four proposals received, the evaluation committee identified the proposal submitted by Whiting Corporation to be the most advantageous to the District.

Staff recommends authorizing the General Manager to award a Purchase Order to Whiting Corporation in the amount of \$142,858.27 to manufacture and provide one set of Portable Electric Lifting Jacks.

Comments

Director Fudge asked if the portable lifting jack will be adjacent to the rail pit. Mr. Hendricks responded yes.

MOTION: Director Hillmer moved to Authorize the General Manager to award a Purchase Order to Whiting Corporation in the amount of \$142,858.27 to manufacture and provide one set of Portable Electric Lifting Jacks as presented. Director Pahre second. The motion carried 9-0 (Directors Arnold, Rogers and Rabbitt absent)

9. New SMART Operating Schedule (*Information Only*)

General Manager Mansourian stated that this is very exciting time. When SMART started passenger service two years ago, we had to assume public demand and a lot of research and planning took place. Based on direction from our Board, feedback from our passengers and public comments, several goals were kept in mind when developing the new schedule, some of them are:

- Provide all the stations along the corridor with an equal level of service, including the new stations at Larkspur and Downtown Novato;
- Include service to the future infill station in North Petaluma and the extension station at Windsor to eliminate the need to make additional near-term schedule modifications when those stations are constructed and incorporated into the system;
- Close the existing service frequency gaps in the weekday commute peaks;
- Revise the weekend/holidays hours of service;

- Coordinate with partner transit agencies to ensure, where possible, efficient transit connections, particularly with regional ferry and bus services while striving to provide better timing for Sonoma Airport arrival and departures.

We developed a draft operating schedule that also incorporated SMART's internal operational requirements including providing for midday track, signal and vehicle maintenance service time periods necessary to maintain system on-time performance.

Mr. Mansourian and Joanne Parker provided a PowerPoint presentation. Highlights included:

- New Weekday and Weekend Service Schedules
 - SMART in collaboration with seven local transit partners have developed new weekday and weekend schedules
- SMART Larkspur/Novato Service Transit Coordination
 - Golden Gate Transit – Route 40 San Rafael to El Cerrito Del Norte, Larkspur Ferry Schedule and Route 31 (Eliminated)
 - Marin Transit – Route 49 Extended to SMART San Marin Station and Marin Transit Connect to adjust SMART's Civic Center Station
 - Santa Rosa City Bus
 - Sonoma County Transit
 - Petaluma Transit
- New Weekday Schedule
 - 38 Trips
 - 6 – two car train sets
 - Southbound train service every 32 minutes during morning commute (between 6:01 and 8:09 a.m.)
 - Southbound train service every 32 minutes during afternoon commute (between 2:16 and 6:32 p.m.)
 - Northbound train service every 32 minutes during commute (between 6:06 and 8:46 a.m.)
 - Northbound train service every 32 minutes during afternoon/evening commute (between 3:25 and 7:41 p.m.)
 - Mid-day service trips
 - Connections with the Larkspur Ferry
- New Weekend and Holiday Schedule
 - 10 Trips per Day
 - New Early Departure at 7:30am
 - Connections optimized with **NEW** Larkspur Weekend Ferry Schedule

Comments

Director Fudge suggested that the SMART/Ferry schedule be on the same webpage. This will help with planning trip connections, rather than opening various websites.

Mr. Mansourian stated that the New Passenger Schedule will be effective January 1, 2020. He thanked and acknowledged Superintendent of Transportation, Jon Kerruish and

Assistant Superintendent of Transportation, DeAndre Bess for their hard work in developing and coordinating the new schedule on a single track.

Superintendent of Vehicle Maintenance, Husani Longstreet and his staff have maintenance window times to inspect and maintain all the vehicles. Superintendent of Maintenance of Way, Marc Bader and his staff will also have a maintenance window to inspect the track and signals.

Larkspur Extension Project Update

General Manager Mansourian announced that SMART is ready to launch service to Larkspur by mid-December. Also, Marin County Mart would like to host the Grand Opening of SMART's Larkspur Extension.

Comments

Chair Phillips asked if the maintenance times can be modified at a future time. Mr. Mansourian responded that the maintenance time will stay until SMART can double track.

Director Connolly stated that the importance of the first/last mile connections is very much appreciated. He thanked the General Manager Mansourian for reaching out to the various transit agencies. He asked what kind of efforts are being made to ensure in terms of the stations designs and facilitating the ability of busses and shuttles getting access to existing and future stations. Mr. Mansourian responded that during the planning process, it was determined that SMART did not have real estate land at every station to provide busses and shuttles. For new stations, SMART coordinates with them in the beginning.

Director Naujokas asked for clarification of the Sonoma County Transit and Santa Rosa City Bus schedule. Mr. Mansourian responded that both agencies are waiting for the launch of service to modify their schedules.

Director Fudge stated that there's a lot of "exciting stuff" here. We got more trains per week, an earlier weekend schedule, and two new stations. "It's a perfect time for Ms. Gonzalez to roll out the new media package" she added. Mr. Mansourian responded that SMART will be doing extensive outreach in Sonoma and Marin County.

Director Pahre suggested introducing the new passenger schedule in Napa County.

Director Lucan stated the real game changer here is the schedule. It's a perfect opportunity to get this in front of as many people as possible. This is the biggest thing that we have been able to announced since the start of service.

Director Garbarino stated that she and Chair Phillips attended the Marin County Forum and SMART's Community Outreach, Matt Stevens did an excellent job with the presentation.

Director Zane suggested having introductory rates for the first month. This could be an opportunity to attract new commuters.

Director Hillmer suggested that the press release include that anyone can live and work from San Francisco to Windsor and have train service available.

Director Naujokas asked for clarification between the opening of Larkspur Extension schedule and the new passenger service schedule being released in January 2020. Mr. Mansourian responded that an Interim Schedule will be available during the holiday season until January 2020.

Chair Phillips stated that this period is going to be critical from the point of first impressions. Also, we are exactly in the right place and very anxious to see the results of those significant time gaps being closed.

Lastly, General Manager Mansourian reminded members of the public that SMART will provide free train service during Thanksgiving Holiday on November 28, 29, 30 and December 1, 2019.

Comments

Jack Swearingen is very excited for the new passenger schedule and Larkspur Extension opening.

Rick Coates stated that he is very impressed with the new passenger schedule. He asked if a shuttle will be available for people with disabilities. Also, he enjoys attending the concerts at the Marin Civic Center and suggested their schedule be modified to coordinate with the SMART train schedule.

Janice Cader Thompson said she does a radio show called Inside Petaluma, which Director Fudge is scheduled to give an update on SMART. She suggested getting a very strong campaign started so the public understands the value of SMART. The schedule is helping a lot of people not just commuters.

General Manager Mansourian clarified that Paratransit and Whistlestop need to coordinate in order to provide shuttle service from Larkspur Station to the Ferry for people with disabilities.

Director Zane reminded the Board and members of the public that Measure Q passed due to the strong Coalition comprised of labor business and environmentalist.

Director Naujokas asked if SMART had the resources needed in order to promote SMART. Mr. Mansourian responded yes, and we have Ms. Gonzalez on board with the A team and budget.

Director Fudge reaching out to Napa County and East Bay regarding Route 40.

Chair Phillips adjourned the Board to closed session at 2:43PM on the following:

10. Closed Session – Conference with the Chief of Police and General Manager regarding security of public services and public facilities pursuant to California Government Code Section 54947
11. Report out Closed Session

Chair Phillips reported out of closed session at 3:22 PM on the following:

Conference with the Chief of Police and General Manager regarding security of public services and public facilities pursuant to California Government Code Section 54947.

Report Out: No Action Taken

12. Next Regular Meeting Board of Directors, December 4, 2019 – 1:30 PM – 5401 Old Redwood Highway, 1st Floor, Petaluma, CA 94954
13. Adjournment – Meeting adjourned at 3:24PM.

Respectfully submitted,

Leticia Rosas-Mendoza
Clerk of the Board

Approved on: _____



Gary Phillips, Chair
Transportation Authority of Marin

Barbara Pahre, Vice Chair
Golden Gate Bridge,
Highway/Transportation District

Judy Arnold
Marin County Board of Supervisors

Damon Connolly
Marin County Board of Supervisors

Debora Fudge
Sonoma County Mayors' and
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Patty Garbarino
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Dan Hillmer
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Joe Naujokas
Sonoma County Mayors' and
Councilmembers Association

David Rabbitt
Sonoma County Board of Supervisors

Chris Rogers
Sonoma County Mayors' and
Councilmembers Association

Shirlee Zane
Sonoma County Board of Supervisors

Farhad Mansourian
General Manager

A handwritten signature in dark ink, appearing to read "Farhad Mansourian".

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Fax: 707-794-3037
www.sonomamaintrain.org

December 4, 2019

Sonoma-Marin Area Rail Transit Board of Directors
5401 Old Redwood Highway, Suite 200
Santa Rosa, CA 94954

SUBJECT: Approve a Resolution Authorizing Change Order 005 to Contract No. CV-BB-18-001 with Granite Construction for an amount of \$58,996.50 for the Payran Bicycle and Pedestrian Pathway Project

Dear Board Members:

RECOMMENDATION:

Approve Resolution Number 2019-21 authorizing the General Manager to execute Change Order 005 to Contract CV-BB-18-001 with Granite Construction in an amount of \$58,996.50 for final contract quantities.

The Payran Pathway is a 1.3-mile bicycle and pedestrian pathway that is completing construction between Payran Street and Southpoint Boulevard in Petaluma. The pathway is a wonderful non-motorized east-west route in Petaluma that will enable users to get across highway 101, and includes a 200-foot single span bridge across the Petaluma River.

SUMMARY:

Change Order 005 compensates the contractor for final paving quantities and provides for additional base material to be placed underneath the asphalt pathway to raise the grade so that it conforms with the track grade and profile. The project bid sheet was set up with specific quantities for individual items. In this type of contract, it is not uncommon to "under-run" or "over-run" quantities, especially for work like paving and grading. This change order addresses over-runs in pavement and additional pathway base material quantities. These additional quantities were necessary to provide proper stability to the pathway and rail foundation as well as proper drainage to prevent ponding and erosion.

Staff is recommending Change Order 005 in the amount of \$58,996.50 to Contract CV-BB-18-001 for final contract quantities with no additional time added to the contract duration.

FISCAL IMPACT: There is adequate contingency in the Project budget to account for Change Order 005.

REVIEWED BY: ☒ Finance  ☐ Counsel 

Very truly yours,



Bill Gamlen, P.E.
Chief Engineer

Attachment(s): Resolution No. 2019-21

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA-MARIN AREA RAIL TRANSIT DISTRICT APPROVING CHANGE ORDER TO CONTRACT NO. CV-DB-18-001 RELATED TO PAYRAN BICYCLE AND PEDESTRIAN PATHWAY PROJECT

WHEREAS, District entered into Contract No. CV-BB-18-001 with Granite Construction for the Payran Bicycle and Pedestrian Pathway; and

WHEREAS, the Contract anticipated certain additional changes or improvements to be completed as part of the scope of the work; and

WHEREAS, Contract Change Order No. 005 provides for fill and paving over run; and

WHEREAS, Contract No. CV-BB-18-001 was approved through a competitive solicitation and procurement process and the work included in these Change Orders are consistent with the scope of work previously awarded; and

WHEREAS, these Change Orders meets the specifications and requirements of Contract No. CV-BB-18-001 ; and

WHEREAS, Contractor and SMART staff negotiated a final cost of \$58,996.50 for these Change Orders; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the foregoing recitals are true and correct.
2. That Change Order No. 005, a copy of which is attached hereto and incorporated herein as Exhibit "A", is hereby approved.

Resolution No. 2019-21
Sonoma-Marín Area Real Transit District
December 4, 2019

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Sonoma-Marín Area Rail Transit District held on the 4th day of December 2019, by the following vote:

DIRECTORS:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gary Phillips, Chair, Board of Directors
Sonoma-Marín Area Rail Transit District

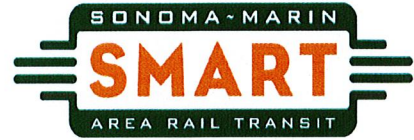
ATTEST:

Leticia Rosas-Mendoza, Clerk of Board of Directors
Sonoma-Marín Area Rail Transit District

Change Order 005

Contract No.: CV-BB-18-001

Contract Title: SMART Pathway- Payran-Southpoint Project



Issued to: Granite Construction
1330 N. Dutton Ave, Suite 106
Santa Rosa, CA
Phone : (510) 393-2520

Change Notice Reference:
001

CO Title: Fill & Paving Over-Run

The Contract Price due to this CO will change by: \$ 58,996.50

The Contract Performance Time due to the CO will be change by: 0 calendar days

EXCEPT AS MODIFIED BY THIS CHANGE ORDER, ALL TERMS AND CONDITIONS OF THE CONTRACT, AS PREVIOUSLY MODIFIED, REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE PARTIES AGREE THAT THIS CHANGE ORDER IS A FINAL AND EQUITABLE ADJUSTMENT OF THE CONTRACT TIME AND CONTRACT AMOUNT AND CONSTITUTES A MUTUAL ACCORD AND SATISFACTION OF ALL CLAIMS, CURRENT OR FUTURE, OF WHATEVER NATURE CAUSED BY OR ARISING OUT OF THE FACTS AND CIRCUMSTANCES SURROUNDING THIS CHANGE ORDER INCLUDING, BUT NOT LIMITED TO, DIRECT, INDIRECT AND CONSEQUENTIAL COSTS; ADDITIONAL TIME FOR PERFORMANCE; AND THE IMPACT OF THE CHANGE SPECIFIED IN THIS CHANGE ORDER, ALONE OR TAKEN WITH OTHER CHANGES, ON THE UNCHANGED WORK.

Description of change:

This Change Order compensates the Contractor for additional work related to subgrade fill from station 60+90 to 66+65 and quantity over-runs on asphalt paving.

Concurred By:

Concurred By:

Project Manager

Date

District Chief Engineer

Date

John Riley

Bill Gamlen

The undersigned agrees to the terms and conditions described herein.

Contractor Acceptance

Sonoma-Marin Area Rail Transit

Title: Project Representative

Title: General Manager

(Authorized Signature for Contractor)

Date

(Authorized Signature for Owner)

Date

Devin Daniel

Farhad Mansourian

Change Order 005

Contract No.: CV-BB-18-001

Contract Title: SMART Pathway- Payran-Southpoint Project



Compensation for this Change Order will be made by adding the following Pay Item(s):

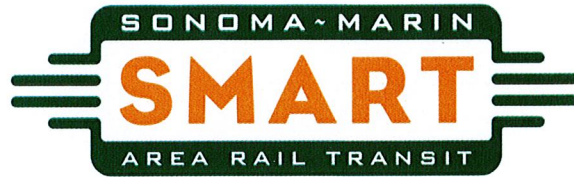
Pay Item No.	Bid Item	Funding Source	Description	Unit	Qty.	Unit Price	Item Total
CO 005	N.A.	1002Y.C	Subgrade Fill	LS	1	\$42,275.04	\$42,275.04
CO 005	00024	1002Y.C	Asphalt Paving Over-Run	Ton	121.17	\$138.00	\$16,721.46

Initials:

Project Manager

Contractor

Chief Engineer



December 4, 2019

Gary Phillips, Chair
Transportation Authority of Marin

Barbara Pahre, Vice Chair
Golden Gate Bridge,
Highway/Transportation District

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Marin County Board of Supervisors

Damon Connolly
Marin County Board of Supervisors

Debora Fudge
Sonoma County Mayors' and
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Sonoma County Mayors' and
Councilmembers Association

David Rabbitt
Sonoma County Board of Supervisors

Chris Rogers
Sonoma County Mayors' and
Councilmembers Association

Shirlee Zane
Sonoma County Board of Supervisors

Farhad Mansourian
General Manager


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www.sonomamarintrain.org

Sonoma-Marin Area Rail Transit Board of Directors
5401 Old Redwood Highway, Suite 200
Petaluma, CA 94954

SUBJECT: Authorization for the General Manager to execute a "Substitution of Trustee and Deed of Reconveyance" document for property that the District sold in 2009 at Downtown Santa Rosa Station (APN's 010-171-018, 010-171-012) .

Dear Board Members:

RECOMMENDATION: Authorize the General Manager to execute a "Substitution of Trustee and Deed of Reconveyance" document for property rights that SMART sold in February of 2009 when it entered into an Agreement For Purchase and Sale of Loading Dock and West Street Easement with Santa Rosa Cannery, LLC, a California Limited Liability Company". The property rights were sold for \$187,500. Santa Rosa Cannery paid sixty thousand dollars (\$60,000) as a deposit and the balance of the purchase price one hundred and twenty-seven thousand five hundred dollars (\$127,500) was paid in the form of a Promissory Note which was secured by a Deed of Trust.

SMART has received payment in full- one hundred sixty-one thousand eight hundred fifty-five dollars and twenty-one cents (\$161,855.21). To finalize the agreement, SMART now needs to be substituted as the Trustee and then reconvey the property to Santa Rosa Cannery, LLC, a California Limited Liability Company.

FISCAL IMPACT: No impact.

REVIEWED BY: [x] Finance  [x] Counsel 

Very truly yours,



Bill Gamlen, P.E.
Chief Engineer



December 4, 2019

Gary Phillips, Chair
Transportation Authority of Marin

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Sonoma-Marin Area Rail Transit Board of Directors
5401 Old Redwood Highway, Suite 200
Petaluma, CA 94954

SUBJECT: 2020 Regular Board of Directors Meeting Schedule

Dear Board Members:

RECOMMENDATION: Approve Schedule

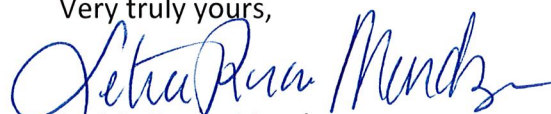
SUMMARY:

SMART Board of Directors meet on the 1st and 3rd Wednesday of each month. All meeting are scheduled to be held at 1:30 pm at the SMART District Office Board Room.

2020 Regular Board of Directors Meeting Schedule	
1 st Wednesday	3 rd Wednesday
January 1, 2020 <i>Cancelled</i>	January 15, 2020
February 5, 2020	February 19, 2020
March 4, 2020	March 18, 2020
April 1, 2020	April 15, 2020
May 6, 2020	May 20, 2020
June 3, 2020	June 17, 2020
July 1, 2020	July 15, 2020
August 5, 2020	August 19, 2020
September 2, 2020	September 16, 2020
October 7, 2020	October 21, 2020
November 4, 2020	November 18, 2020
December 2, 2020	December 16, 2020

Please check the posted Agenda for confirmed meeting date, time and location as they are subject to change.

Very truly yours,


Leticia Rosas-Mendoza
Clerk of the Board



Gary Phillips, Chair
Transportation Authority of Marin

Barbara Pahre, Vice Chair
Golden Gate Bridge,
Highway/Transportation District

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Marin County Board of Supervisors

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Joe Naujokas
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Councilmembers Association

David Rabbitt
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Sonoma County Mayors' and
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December 4, 2019

Sonoma-Marín Area Rail Transit Board of Directors
5401 Old Redwood Highway, Suite 200
Petaluma, CA 94954

SUBJECT: Consideration of a SMART Larkspur Inaugural **Weekender Pass** for any combined rail and ferry trips on Weekends and Holidays in January and February 2020.

Dear Board Members,

RECOMMENDATIONS:

Approve the creation of a SMART Larkspur Inaugural Weekender Pass to provide a free ferry or train ride to any passenger using both the SMART train and the Larkspur ferry for any trips on Weekends and Holidays in January and February 2020.

SUMMARY:

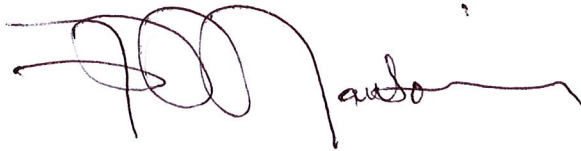
The completion of the SMART Larkspur Rail Extension and connection between SMART rail services and the Golden Gate Larkspur Ferry services, provides an opportunity to capitalize on the growing public excitement to try using the train and ferry between San Francisco and the North Bay. For the first time ever, there will be bi-directional high speed and high frequency transit travel options in this corridor. Both the Golden Gate Bridge, Highway and Transportation District and SMART have an interest in enticing as many new riders as possible to experience the ease, comfort, utility and beauty of a ferry and rail transit trip through the North Bay.

In collaboration with the Golden Gate Bridge, Highway and Transportation District, subject to approval by both Boards, an Inaugural Weekender Pass is being proposed for customers to receive a free ride on the second part of their trip when traveling on both the rail and ferry. In other words, when a passenger pays to ride the train, they will get a free ride when transferring to the ferry, and when a passenger pays to ride the ferry, they will get a free ride when transferring to the train. This Weekender Pass will be implemented using a security encoded card to be handed to passengers at no cost onboard the Larkspur Ferry for use on their rail trip and, likewise, handed to passengers at no cost onboard SMART for use on their ferry trip.

This proposed program will be in effect over 18 weekend days in January and February 2020, starting January 4, 2020. To take advantage of this inaugural pass, passenger need only to pay for the first part of their trip using the existing fare payment systems on the service they first board. Onboard personnel will have the free Weekender Pass product available for distribution to passengers who will then present the product for collection by staff of the second service they board.

FISCAL IMPACT: No loss of revenue is anticipated as SMART Larkspur Inaugural Weekender Pass users are anticipated to be mostly new riders, resulting in increased overall ridership and increased collection of fare revenues from today for both the ferry and rail systems.

Very truly yours,



Farhad Mansourian
General Manager
SMART



Denis Mulligan
General Manager
Golden Gate Bridge Highway/Transportation District



December 4, 2019

Gary Phillips, Chair
Transportation Authority of Marin

Barbara Pahre, Vice Chair
Golden Gate Bridge,
Highway/Transportation District

Judy Arnold
Marin County Board of Supervisors

Damon Connolly
Marin County Board of Supervisors

Debora Fudge
Sonoma County Mayors' and
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Patty Garbarino
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Sonoma-Marín Area Rail Transit Board of Directors
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SUBJECT: Consideration of a Pilot Program for a "Sail & Rail" fare program.

Dear Board Members,

RECOMMENDATIONS:

Approve the creation of a "Sail & Rail" Pass Pilot Program offering a joint fare product between SMART and Golden Gate Bridge, Highway and Transportation District (District) for ferry and rail rides during off-peak hours on weekday and all day on weekend & holidays effective January 1, 2020, and authorize the General Manager to sign a memorandum of understanding with the District to implement the Pilot Program.

SUMMARY:

The completion of the SMART Larkspur Rail Extension and connection between SMART rail services and the Golden Gate Larkspur Ferry services, provides an opportunity to capitalize on the growing public excitement to try the train and ferry between San Francisco and the North Bay. For the first time ever, there will be bi-directional high speed and high frequency transit travel options in this corridor. Both the Golden Gate Bridge, Highway and Transportation District and SMART have an interest in creating as seamless, convenient and attractive an experience as possible, particularly where there is existing onboard capacity, to attract new transit riders to both systems.

In collaboration with the Golden Gate Bridge, Highway and Transportation District, subject to your Board approval, we are proposing a "Sail & Rail" Pass Pilot Program to allow regional travelers to ride both services by paying only one fare at a flat rate. Due to overcrowded ferries during the weekday peak hours, this Pilot Program is recommended to only be available in "off peak" times or "reverse commute" directions on weekdays.

The program will be available during the following days/times:

- Weekdays Southbound arriving in San Francisco by any ferry departure *after* 8:20 a.m.
- Weekdays Northbound departing San Francisco any time *before* 3:30 p.m.
- Weekend/Holiday periods in either direction, all day.

This proposed program will be available through the SMART Mobile Ticket App only as it cannot currently be implemented within the Clipper regional fare collection system. The combined ticket is simple to use and inspect and cost effective to execute. The recommended flat rate for a one-way pass is \$12.00 across all fare categories (Adult, Senior, Youth, RTC), with children under five years old traveling for free. SMART will manage this program, and SMART will keep \$7 and will pay GGB&HTD \$5 for each one-way ticket purchased. The duration of this pilot program will not exceed twelve months.

FISCAL IMPACT: No loss of revenue is anticipated as the “Sail & Rail” Pass users are anticipated to be mostly new riders, resulting in increased overall ridership and increased collection of fare revenues from today for both the ferry and rail systems.

Very truly yours,



Farhad Mansourian
General Manager
SMART



Denis Mulligan
General Manager
Golden Gate Bridge Highway/Transportation District