APPLICATION FOR
SPECIAL EVENT PERMIT

1. To be completed for Public Agency/Organization/Corporation
   Applicant: ____________________________________________________________________________ Daytime Phone: ______________ Fax Number: ________________
   Address: ___________________________________________________________________________________________________________________________________________________________
   Email Address: ______________________________________________________________________________________________________________________________________________________

2. This application is submitted for permission to perform the following in the SMART Right of Way:
   Event Name: ____________________________________________________________________________
   Number of Participants: ________________________________________________________________

   Event Duration:
   Event Start Date/Time: _______________ Set-Up Start Date/Time: _______________ Event Duration: _______________
   Event End Date/Time: _______________ Set-Up End Date/Time: _______________ Check all that apply:
   Run/Walk/Bike [ ] Street Fair [ ]
   Paradise [ ] Other: ________________________________________________________________

3. Detailed description of event including event location & area of impact to SMART property (include additional sheets or supporting documents, as necessary):

4. Liability & Insurance
   Applicant will be required to provide proof of insurance for General Liability with Railroad Endorsement naming SMART as additional insured. In the event applicant cannot provide proof of insurance, each event participant must sign a waiver releasing SMART from any and all liability PRIOR TO issuance of permit.

PLEASE INCLUDE FEE OF $200 PER DAY OF EVENT WITH SUBMISSION
Mail or email application and supporting documents to: SMART 5401 Old Redwood Highway, Ste 200 Petaluma, Ca 94954 OR lgiraud@sonomamarintrain.org

Applicant Signature: ______________________________________________________________________________________________
Print Name: __________________________________________________________________________ Date: _________________________________

SMART Internal Use Only
Permit No.: ____________________________ Reviewed by:
Date Issued: __________________________ Engineering: _______________ Risk Management: _______________
Prepared By: __________________________ Security: _______________ Operations: _______________
Comments (if necessary, use separate sheet or continue on back):

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